



ANNUAL COUNCIL

20 May 2021

SECOND DESPATCH

Please find enclosed the following items:

Item 10	Appointment of the Deputy Leader and the Executive	1 - 4
Item 11	Constitution Update	5 - 46
Item 12	Appointment of Councillors to Political Positions and the Appointment of Chairs and Vice Chairs and Membership of Committees 2021/22	47 - 56
Item 13	Appointment of Representatives to service on certain Outside Organisations for 2021/22	57 - 58
Item 14	Appointment of Independent Panel Members for Admission and Exclusion Appeals Panels	59 - 60

Enquiries to : Jonathan Moore
Tel : 020 7527 3308
Email : democracy@islington.gov.uk



This page is intentionally left blank

ANNUAL COUNCIL MEETING – 20 MAY 2021

REPORT OF: Leader of the Council

APPOINTMENT OF COUNCILLORS TO THE EXECUTIVE

To note the appointments made to the Executive, as follows:

Deputy Leader and Executive Member for Housing and Development	Cllr Diarmaid Ward
Executive Member for Environment and Transport	Cllr Rowena Champion
Executive Member for Finance and Performance	Cllr Satnam Gill
Executive Member for Community Safety	Cllr Sue Lukes
Executive Member for Children, Young People and Families	Cllr Michelline Safi Ngongo
Executive Member for Community Development	Cllr Una O'Halloran
Executive Member for Inclusive Economy and Jobs	Cllr Asima Shaikh
Executive Member for Health and Social Care	Cllr Nurullah Turan

The Executive Member responsibility for services is as follows:

Leader of the Council – Councillor Kaya Comer-Schwartz

Overall management
Resilience and civil emergencies
Communications and consultation
Devolution
Prevent
Fairer Together

Environment & Transport – Councillor Rowena Champion

Energy, Fuel Poverty and Climate Change
Refuse, Waste Reduction and Recycling
Street Scene, Roads and Highways
Sustainability
Parks, Open Spaces and Cemeteries
Traffic and Parking
Major Transport Infrastructure, Road Safety and Transportation
Improving Air Quality
People Friendly Streets and promoting walking and cycling

Finance and Performance – Councillor Satnam Gill

Finance, Property, Revenues & Benefits and Pensions
Performance, Contract Management and Risk management
Contact Islington and Complaints
ICT, Procurement, Legal and Human Resources
Democratic Services, Registrars and Electoral Registration
Council transformation

Community Safety – Councillor Sue Lukes

Community Safety and Policing
Hate crime
Tackling Domestic Violence and Abuse, and supporting survivors
Champion for Victims (of crime)
Public Protection
Coronavirus response
Licensing

Children, Young People & Families – Councillor Michelline Safi Ngongo

Early Years and Children's Centres
Schools
Play and Youth Services
Children's Social Services and Child Protection
Tackling child poverty
Youth Offending Service and Youth Crime

Community Development – Councillor Una O'Halloran

Community Development and Resilience
Voluntary and Community Sector
Ward Partnerships and Local Initiative Funding
Equalities and community cohesion
No Recourse to Public Funds (NRPF) Support Services
Tackling Social Isolation and Loneliness
Arts, Culture and Heritage
Libraries

Inclusive Economy and Jobs – Councillor Asima Shaikh

Employment and Employment Services

Adult community learning and Youth employment

Lifelong Learning, Skills

Apprenticeships

Economic Regeneration, Commercial Planning and Inclusive Economy

Small Business support and business relationships

Health & Social Care – Councillor Nurullah Turan

Adult Social Services

Public Health excluding Coronavirus

Integration of Health and Social Care

Sport and Leisure

Housing & Development – Councillor Diarmaid Ward

Housing Management and Maintenance including Partners for Improvement

Delivering new genuinely affordable homes

Private Sector Housing

Strategic Planning and Development Control

Tenant and Resident engagement and representation

Tenant Management Organisations

Homelessness

The delegation of Executive functions remains unchanged.

Councillor Kaya Comer-Schwartz

Leader of the Council

This page is intentionally left blank

Report of: Acting Director of Law and Governance and Monitoring Officer

Meeting of:	Date:	Ward(s):
Annual Council	20 May 2021	All

Delete as appropriate:	Exempt	Non-exempt
-------------------------------	--------	------------



SUBJECT: Constitution Update

1. Synopsis

- 1.1 This report proposes a number of changes to the Council's Constitution to ensure it reflects changes in legislation and council policy and remains fit for purpose.

2. Recommendations

- 2.1 To approve the amendments to the Constitution set out in the appendices.

3. Background

- 3.1 The appendices contain extracts from the Constitution in which proposed changes are marked, by crossing through in the case of deletions and by underlining in the case of additions. The main changes proposed are described below.

4. Main proposed changes

New corporate management structure and associated amendments

- 4.1 Islington Council adopted a new corporate management structure in April 2021. A number of amendments are required to throughout the document to reflect recent changes to the officer structure.

4.2 Terms of Reference

The terms of reference of the Grievance Committee and Grievance Appeal Committee specify which Executive Members should be appointed to these committees. Following recent changes to Executive responsibilities, it is proposed to revise which Executive member is appointed to these committees. It is also proposed to make a correction to a paragraph reference the Terms of Reference of the Personnel Sub-Committee.

4.3 Code of Conduct for Members

Following the Local Government Association's publication of a new Model Code, the Islington Code of Conduct for Members has been updated. The proposed new version is attached as Appendix C.

4.3 Standards Matters

A number of amendments are proposed to ensure that the Constitution reflects the legislation governing member conflicts of interest and authority to grant dispensations.

5. Implications

5.1 Financial implications:

There are no direct material financial implications associated with the amendments to the Constitution as set out in this report.

5.2 Legal Implications:

The Council must keep its Constitution up to date (section 9P Local Government Act 2000).

5.3 Environmental Implications and contribution to achieving a net zero carbon Islington by 2030:

There are no direct environmental implications resulting as a result of this report.

5.4 Resident Impact Assessment:

The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.

An initial assessment has been undertaken and it has been concluded that a full assessment is not required as there are no direct impacts on residents.

5. Reason for recommendations

5.1 This report proposes a number of changes to the Constitution to ensure that the document remains up to date and fit for purpose.

Appendices:

- Appendix A – Proposed Amendments to the Constitution
- Appendix B – New organisation structure chart
- Appendix C – Proposed new Code of Conduct for Members

Background papers:

None

Final report clearance:

Signed by:

Peter Fehler,
Acting Director of Law and Governance
Monitoring Officer

17 May 2021

Date

Report Authors: Jonathan Moore, Committee Services Manager
Tel: 020 7527 3308
Email: Jonathan.Moore@islington.gov.uk

Legal Implications Author: Peter Fehler, Acting Director of Law and Governance
Tel: 020 7527 3126
Email: Peter.Fehler@islington.gov.uk

APPENDIX A

Proposed Amendments to the Constitution

(i) New corporate management structure and associated amendments

Part 2, Article 6.03 – Overview and Scrutiny

Within the Democratic Services Section, the ~~Democratic Services Manager~~ Head of Democratic Services and Governance is designated the Scrutiny Officer with the role of providing support and guidance on the work of the Overview and Scrutiny Committees and to the members of those committees and promoting the role of the Policy and Performance Scrutiny Committee and the Scrutiny Committees. In addition, departments will appoint lead officers to assist the Policy and Performance Scrutiny Committee and Scrutiny Committees in specific aspects of their work programmes.

Part 2, Article 8.02 – Audit Committee and Sub-Committees

The Audit Committee will appoint a number of sub-committees whose terms of reference are set out in Part 3 of this Constitution. Those sub-committees are as follows:

- (a) A Personnel Sub-Committee whose functions shall include the terms and conditions of employment of staff; the appointment of the Chief Executive (subject to confirmation by Council), Corporate Directors and ~~Service~~ Directors, in each case unless direct assimilation without competition applies under the applicable organisational change procedures; health and safety at work matters, and the making of recommendations to Council on the appointment of the Independent Person under the Localism Act 2011.

The Audit Committee may decide to appoint different members to this sub-committee in order to deal with appointments to different posts.

- (b) A Pensions Sub-Committee whose functions shall include all matters relating to the Local Government Pension Fund, but not the allocation of council resources to that Fund, which shall be the responsibility of the Executive in accordance with the budget and the Financial Regulations.

Part 2, Article 12.01 – Management Structure

(b) Chief Officers

The Council will engage persons for the following posts, who will be designated chief officers:

Chief Executive;
Corporate Director of ~~Housing;~~ Homes and Neighbourhoods
Corporate Director of People;
Corporate Director of Environment ~~and Regeneration;~~
Corporate Director of Resources;
Corporate Director – Community Wealth Building
Director of Public Health;
Director of Law and Governance;
~~Director of Finance and Property~~
Partnership Director – Fairer Together

Part 2, 12.04 Functions of the Chief Finance Officer

(e) Deputy Arrangements

The Chief Finance Officer may appoint a deputy to carry out their functions in their absence. The Director of Finance is appointed as the Deputy Chief Finance Officer.

Part 3, Paragraph 4 – Matters Reserved for Executive Decision

4.3 – Sustainability

- (f) Monitoring the performance of services within the Environment ~~and Regeneration~~ Department (including monitoring against local and national performance indicators) and reporting issues to the Executive where appropriate.
- (i) Agreeing for consultation and adopting site specific planning briefs or other similar documents which, in the opinion of the Corporate Director of Environment ~~and Regeneration~~, have significant or strategic implications.

Part 3, Paragraph 8 – Officer Delegations

8. OFFICER DELEGATIONS

- 8.1 All matters not reserved to a decision-making body or individual above or by Financial Regulations, are deemed to be delegated to the Chief Executive, relevant Corporate Director, the Director of Public Health or the Partnership Director Fairer Together and notwithstanding the reservations of matters, such bodies shall be entitled to delegate decisions to Directors or the Chief Executive on a case by case basis unless prohibited by legislation from doing so. All references within the Constitution to Corporate Directors, also refer to the Director of Public Health and the Partnership Director Fairer Together.
- 8.2 The relevant Corporate Director may be determined as follows:
 - (a) all matters within the Environment ~~and Regeneration~~ Department (including all functions under the Licensing Act 2003 and the Gambling Act 2005 not within the terms of reference of sub-committees of the Licensing Committee or reserved to the Council at Part 3 Section 6 of the Constitution, other than the fixing of fees under the Gambling Act 2005.) to the Corporate Director of Environment ~~and Regeneration~~;
 - (b) all matters within the People Department, to the Corporate Director of People;
 - (c) all matters within the ~~Housing~~ Homes and Neighbourhoods Department, to the Corporate Director of ~~Housing~~ Homes and Neighbourhoods;
 - (d) all matters within the Department of Resources to the Corporate Director of Resources, (with the exception functions specifically designated to the Chief Finance Officer, if the Corporate Director is not also appointed as Chief Finance Officer);
 - (e) all matters within the Public Health Department, to the Director of Public Health;
 - (f) all matters within the Community Wealth Building Department to the Corporate Director – Community Wealth Building;

(g) all matters within the Fairer Together Department to the Partnership Director – Fairer Together;

8.14 Corporate Directors may designate a deputy /deputies from amongst the **Service** Directors in their department who shall have all the powers of the Corporate Director or in their absence which do not relate just to a specific service. Corporate Directors shall be responsible for informing the Monitoring Officer and the Chief Finance Officer of their designated deputy from time to time.

Part 4, Officer Employment Procedure Rules

99.1 In these rules, references to heads of service shall include references to **Service** Directors and Heads of Services and to all those other senior officers who with respect to most or all of their duties, report directly to Corporate Directors or to the Chief Executive.

100.5 The Personnel Sub-Committee shall also be responsible for the appointment (save on an interim basis) of Corporate Directors exclusively from existing officers and of all **Service** Director posts, in each case unless direct assimilation without competition applies under the applicable organisational change procedures.

100.6 No offer of appointment of the Chief Executive or a Corporate Director, (or any senior officer reporting directly to them), or **Service** Director shall be made until:

- (a) the Council (in the case of the Chief Executive), sub-committee or officer proposing to make the offer ("the Appointer") has notified the Proper Officer of the name and any relevant particulars of the proposed appointee; and
- (b) the Proper Officer has notified every Executive member of the authority of the name and relevant particulars of the proposed appointee and the period in which any objection ("the objection period") to the making of an offer of appointment is to be made by the Leader on behalf of the Executive and either:
 - (i) the Leader has, within the objection period, notified the appointer that neither he/she nor any executive member has any objection to the making of an offer; or
 - (ii) the Proper Officer has notified the appointer that no objection was received within the objection period; or
 - (iii) the appointer is satisfied that any objection is not material or is not well-founded.

101.3 No notice of dismissal (whether for misconduct, incompetence, redundancy or otherwise) shall be given to any Corporate Director, **Service** Director or Head of Service until:

- (a) the Council (in the case of the Chief Executive), sub-committee or officer proposing the dismissal ("the dismissor") has notified the Proper Officer of the name and any relevant particulars of the officer whom it is proposed to dismiss; and
- (b) the Proper Officer has notified every Executive member of the authority of the name and relevant particulars of officer whom it is proposed to dismiss and the period in

which any objection (“the objection period”) to the proposed dismissal is to be made by the Leader on behalf of the Executive; and either

- (c) the Leader has, within the objection period, notified the dismisser that neither he/she nor any Executive member has any objection to the proposed dismissal; or
- (d) the Proper Officer has notified the dismisser that no objection was received within the objection period; or
- (e) the dismisser is satisfied that any objection is not material or is not well-founded.

101.4 Where a Corporate Director, **Service** Director or Head of Service has a contractual right of appeal to elected members, that right shall be in addition to the process set out above and shall accrue once notice of dismissal has actually been given. The right of appeal shall lie to the Personnel Sub-Committee which for these purposes shall include at least one member of the Executive. The fact that the Executive member concerned may have been involved in the process set out above, shall not preclude him or her from hearing the appeal. The provisions of this paragraph do not apply to the Chief Executive, the Monitoring Officer and the S151 officer who shall be treated in accordance with a procedure complying with paragraph 102 below and all relevant statutory and contractual provisions.

Part 5, Terms of Reference: Licensing Sub Committees

20. To determine any application or variation which is capable of being determined by officers but which the Corporate Director of Environment **and Regeneration** considers appropriate for the Sub-Committee to consider.

Part 5, Terms of Reference: Environment and Regeneration Scrutiny Committee

1. To carry out the functions of an overview and scrutiny committee in respect of matters relating to the Environment **and Regeneration** Directorate.

Part 6, Protocol on Member Officer Relations

1.2 References in this protocol to Chief Officers are to the Chief Executive, Corporate Directors, **Service** Directors and Heads of Service and other non-administrative officers reporting directly to Corporate Directors.

Part 6, Financial Regulations

CHIEF FINANCE OFFICER **AND** (SECTION 151 OFFICER)

~~(DIRECTOR OF FINANCE AND PROPERTY)~~

2.7 The Chief Finance Officer has statutory duties in relation to the financial administration and stewardship of the Authority. This statutory responsibility cannot be overridden. The statutory duties arise from:

- Section 151 of the Local Government Act 1972;
- The Local Government Finance Act 1988;
- The Local Government and Housing Act 1989;

- The Accounts and Audit Regulations 2015;
- The Local Government Act 2003.

3.1 The Chief Finance Officer ~~reporting to the Corporate Director of Resources~~ is responsible for the co-ordination of budget preparation, including the issue of budget preparation guidance and standardisation of the basis for the presentation of budgets.

3.7 Each Corporate Director, ~~Service~~ Director and Head of Service shall be responsible for monitoring and controlling his/her budget to ensure expenditure is contained within his/her net budget as set by Council.

DEBT WRITE-OFFS

3.25 All debt write-offs must be in accordance with this section:

- i) The appropriate Corporate Director has authority to write-off debt of up to £20,000 per individual case;
- ii) The appropriate Head of Service or ~~Service~~ Director is able to write off debt of up to £10,000 per individual case, if authorised in accordance with Appendix 3 of the Constitution;
- iii) Service Managers in the Resources department are able to write off debt of up to £10,000 per individual case and ~~Service~~ Directors in the Resources department up to £50,000 per individual case, if authorised in accordance with Appendix 3 of the Constitution;
- iv) The Chief Finance Officer ~~in consultation with the Corporate Director of Resources~~ is able to write-off individual debts up to £199,999. Any decision should be made in consultation with the Corporate Director of Resources, if these roles are not held by the same post-holder.
- v) Executive authority is required in order to write off individual debts of £200,000 or more.

4.26 The allocation of monies paid or payable to the council under the Community Infrastructure Levy Regulations 2010 or pursuant to agreements entered into under section 106 of the Town and Country Planning Act 1990 shall be recommended to the Executive where the particular allocation to a project of monies paid under a particular agreement or a number of separate agreements or from CIL contributions exceeds £1m but shall otherwise be recommended to and agreed by the Corporate Director ~~for Environment and Regeneration – Community Wealth Building~~ in consultation with the Chief Finance Officer. The recommendations to both the Executive and the Corporate Director ~~for Environment and Regeneration – Community Wealth Building~~ will be approved by the Borough Investment Panel, within the guidelines established in its Terms of Reference.

7.5 The powers of officers to acquire and dispose of land and real property are set out below.

Where a restriction applies the matter must be referred to the Executive, unless the decision is specifically reserved for another officer below.

Post	Power	Restriction
Corporate Director of Housing Homes and Neighbourhoods	<p>The declaration of street properties held under Part II of the Housing Act 1985 used solely for housing purposes as surplus to requirements</p> <p>(The Corporate Director of Housing must within 14 days of having made any such declaration, notify the leader of any political groups represented on the Council of their decision.)</p>	
Corporate Director of Housing Homes and Neighbourhoods	Disposals of void council owned homes where the best consideration reasonably obtainable is £3 million or less	

8.2 The Corporate Director of Resources ~~in Consultation with the Chief Finance Officer~~ is responsible for the Authority's risk management policies and for promoting them throughout the Authority. This should be carried out in consultation with the Chief Finance Officer, if they are not the same post-holder.

8.5 Corporate Directors, **Service** Directors and Heads of Services shall give prompt notification to the Corporate Director of Resources of the extent and nature of all new risks to be insured and of any alterations affecting insurable risks.

8.6 Corporate Directors, **Service** Directors and Heads of Services shall immediately notify the Corporate Director of Resources in writing, of any loss, liability or damage covered by insurance in connection with their service.

8.8 The Corporate Director of Resources ~~in consultation with the Chief Finance Officer~~ is responsible for advising on effective systems of internal control. These arrangements need to ensure compliance with all applicable statutes and regulations, and other relevant statements of best practice. The Corporate Directors should ensure that public funds are properly safeguarded and used economically, efficiently and in accordance with the statutory and other authorities that govern their use. This should be carried out in consultation with the Chief Finance Officer, if they are not the same post-holder.

8.16 The Corporate Director of Resources ~~in consultation with the Chief Finance Officer~~ shall agree maximum limits for cash holdings and these shall not be exceeded without his/her express permission. This should be carried out in consultation with the Chief Finance Officer, if they are not the same post-holder.

Part 6, Procurement Rules

- 3.5 Corporate Directors (and **Service** Directors and Heads of Service where appropriately authorised) can agree exceptions for Value Bands i), ii) and iii) contracts up to their delegated authority levels by approving a written waiver request.
- 3.6 Corporate Directors (and **Service** Directors where appropriately authorised) can agree exceptions for Value Band iv) contracts up to their delegated authority levels by approving a written waiver request.
- 4.5 Corporate Directors and (where they have appropriate authorisation) **Service** Directors and Heads of Service may agree an exception to insurance values for public liability and professional indemnity in respect of contracts up to Value Band iii). A Corporate Director or authorised **Service** Director may agree a variation to an insurance value at Value Band iv). All variations to agreed insurance levels must be made in discussion with the Insurance Section and the Director of Law and Governance (or their authorised representative). All variations must be recorded in writing in the contract file.
- 4.8 In the event of any doubt as to the Contractor's financial viability, or any non-availability of an external report, the Commissioning officer's finance contact shall provide expert advice. Consideration may still be made of the Contractor if the risk is deemed acceptable by Corporate Directors (or authorised **Service** Directors) and agreed with the Head of Strategic Procurement (or their nominated representative).

Part 8, Management Structure, is to be replaced with the organisation structure chart at Appendix B to this report

Appendix 2 – Functions which cannot be exercised by the Executive

<i>Function</i>	<i>Provision of Act or Statutory Instrument</i>	
<p>A. Functions relating to town and country planning and development control</p>		<p>All of the functions listed under this section A will be exercised by the Corporate Director of Environment and Regeneration <u>Community Wealth Building</u> or an officer within the Corporate Director's department to whom the function has been delegated under Part 3 UNLESS the function falls within the terms of reference of the Planning Committee or one of its sub-committees or is required to be undertaken by the Council itself</p>
<p>B. Licensing and registration functions (in so far as not covered by any other paragraph of this Schedule)</p>		<p>Except where specified all of the functions listed under this section B will be exercised by the Corporate Director of Environment and Regeneration or an officer within the Corporate Director's department to whom the function has been delegated under Part 3 UNLESS the function has been reserved to the Licensing Committee or its sub-committees or of the Licensing Regulatory Committee or is required to be undertaken by the Corporate Director of People or are required to be determined by the Council itself</p>

<p>C. Functions relating to health and safety at work</p>		<p>All of the functions listed under this section C will be exercised by the Corporate Director of Resources or an officer within the Corporate Director's department to whom the function has been delegated under Part 3 UNLESS the function relates to the enforcement of Health and Safety which will be exercised by the Corporate Director of Environment and Regeneration or the function has been reserved to the Audit Committee</p>
<p>F. Power to make, amend, revoke, re-enact or enforce bylaws</p>	<p>Any provision of any enactment (including a local Act), whenever passed, and section 14 of the Interpretation Act 1978</p>	<p>All of the functions listed in this section F will be exercise by Council (other than enforcement which will be exercised by the Corporate Director of Environment and Regeneration or an officer within the Corporate Director's department to whom the function has been delegated under Part 3</p>
<p>Part I: Functions relating to public rights of way</p>		<p>All of the functions listed under Part 1 of this section will be exercised by the Corporate Director of Environment and Regeneration or an officer within the Corporate Director's department to whom the function has been delegated under Part 3 UNLESS they have been reserved to the Audit Committee</p>
<p>Part II: Other miscellaneous functions</p>		

<p>42. Power to make closing order with respect to take-away food shops.</p>	<p>Section 4 of the Local Government (Miscellaneous Provisions) Act 1982.</p>	<p>The Corporate Director of Environment and Regeneration or an officer within the Corporate Director's department to whom the function has been delegated under Part 3</p>
<p>46. Powers relating to the protection of important hedgerows.</p>	<p>The Hedgerows Regulations 1997 (S.I. 1997/1160).</p>	<p>The Corporate Director of Environment and Regeneration <u>Community Wealth Building</u> or an officer within the Corporate Director's department to whom the function has been delegated under Part 3</p>
<p>47. Powers relating to the preservation of trees.</p>	<p>Sections 197 to 214D of the Town and Country Planning Act 1990, and the Trees Regulations 1999 (S.I. 1999/1892).</p>	<p>The Corporate Director of Environment and Regeneration <u>Community Wealth Building</u> or an officer within the Corporate Director's department to whom the function has been delegated under Part 3</p>
<p>47A. Powers relating to complaints about high hedges.</p>	<p>Part 8 of the Anti-Social Behaviour Act 2003.</p>	<p>The Corporate Director of Environment and Regeneration or an officer within the Corporate Director's department to whom the function has been delegated under Part 3</p>
<p>49. Power to make an order identifying a place as a designated public place for the purposes of police powers in relation to alcohol consumption.</p>	<p>Section 13(2) of the Criminal Justice and Police Act 2001 (S.I. 2007/806)</p>	<p>The Corporate Director of Environment and Regeneration or an officer within the department to whom the function has been delegated under Part 3</p>
<p>50. Power to make or revoke an order designating a locality as an alcohol disorder zone.</p>	<p>Section 16 of the Violent Crime Reduction Act 2006 (c. 38). (S.I. 2008/1430)</p>	<p>The Corporate Director of Environment and Regeneration or an officer within the department to whom the function has been delegated under Part 3</p>

<p>52. Power to protect unclaimed registered common land and unclaimed town or village greens against unlawful interference.</p>	<p>Section 45(2)(a) of the Commons Act 2006 (S.I. 2008/2787)</p>	<p>The Corporate Director of Environment and Regeneration <u>Community Wealth Building</u> or an officer within the Corporate Director's department to whom the function has been delegated under Part 3</p>
---	--	---

(ii) Allocation of local choice functions to as executive or non-executive functions and delegation of functions to bodies and individuals

(1) Function	(2) Executive or Council	(3) Delegated to
6. Any function relating to contaminated land.	Executive	Corporate Director of Environment and Regeneration
7. The discharge of any function relating to the control of pollution or the management of air quality.	Executive	Corporate Director of Environment and Regeneration
8. The service of abatement notice in respect of a statutory nuisance.	Executive	Corporate Director of Environment and Regeneration
9. The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply in the authority's area.	Council	Corporate Director of Environment and Regeneration
10. The inspection of the authority's area to detect any statutory nuisance.	Executive	Corporate Director of Environment and Regeneration
11. The investigation of any complaint as to the existence of a statutory nuisance.	Executive	Corporate Director of Environment and Regeneration
14. The making of agreements for the execution of highways works.	Executive, unless the need for the highways agreement has arisen from a planning decision in which case the responsibility shall be with the Council.	Corporate Director of Environment and Regeneration , or, if the matter does not fall within officers' delegated powers, a Planning Sub-Committee or the Audit Committee in accordance with the terms of reference of those committees.

APPENDIX 3, Additional Delegations to Officers

- 1. Service** Directors, Heads of Service and Service Managers have delegated to them the powers specified in this Table (subject to the same restrictions as would apply to a Corporate Director to the extent that the Chief Executive or relevant Corporate Director has authorised them to exercise those powers, either specifically or generally).

1 Service Directors and Heads of Services (if authorised by their Corporate Director)

All the powers of their Corporate Director in so far as they relate to the service for which they are responsible, save in so far as that is inconsistent with any other part of the Constitution or is specifically excluded below and subject to the following additional restrictions in respect of the specified powers:

(i) To exercise discretion in writing off or remitting in whole or in part debts due to the Council not exceeding £10,000 in value and in the case of Service Directors in the Resources Department, not exceeding £50,000 in value.

(ii) To establish or re-organise the staffing structure of their department or service and to appoint, discipline and dismiss staff save that all new posts and any reorganisations affecting more than 5 posts must be approved by the relevant Corporate Director.

and in particular to exercise the power of the Council to appoint appropriate members of their staff as proper officer for any purpose in relation to any statutory function for which their service is responsible or to revoke such appointment.

2 Service Managers (if authorised by their Corporate Director)

All the powers of their **Service** Director or Head of Services in so far as they relate to the service for which they are responsible, save in so far as that is inconsistent with any other part of the Constitution or is specifically excluded below and subject to following additional restrictions in respect of the specified powers:

(i) To dispose of assets which are not land or buildings - up to the value of £1,000 and subject to obtaining the written approval of their Service Director or Head of Service if the disposal is to a member of staff.

(ii) To sign contracts on behalf of the Council – provided the value does not exceed £299,999.

(iii) The following powers may not be exercised by Service Managers:

- To exercise discretion in writing off or remitting in whole or in part debts due to the Council (save that Service Managers in the Finance departments may exercise discretion in writing off

or remitting in whole or in part debts due to the Council not exceeding £10,000 in value);

- To agree acting up or honorarium payments;
- To implement the council's job share scheme;
- To approve special leave, relocation expenses, free zone 1 and 2 travel cards, welfare loans or training and qualification loans, extensions of the sickness payment, compensation for redundancy or efficiency.

3 Heads of Service (if authorised by the Chief Executive)

All the powers of the Chief Executive in so far as they relate to the service for which they are responsible, save in so far as that is inconsistent with any other part of the Constitution or is specifically excluded below and subject to the following additional restrictions in respect of the specified powers:

(i) To exercise discretion in writing off or remitting in whole or in part debts due to the Council not exceeding £10,000 in value and in the case of Service Directors in the Resources Department, not exceeding £50,000 in value.

(ii) To establish or re-organise the staffing structure of their department or service and to appoint, discipline and dismiss staff save that all new posts and any reorganisations affecting more than 5 posts must be approved by the Chief Executive.

and in particular to exercise the power of the Council to appoint appropriate members of their staff as proper officer for any purpose in relation to any statutory function for which their service is responsible or to revoke such appointment.

ENFORCEMENT AND LICENSING FUNCTIONS

The post holders specified in column B below may exercise the Council's enforcement and licensing functions and powers (other than those specifically reserved to another person or body in the Constitution) falling within the area of responsibility of the team specified in column A if authorised by the **Service Director – Public Protection** Director of Public Protection and Regulatory Services in relation to specified legislation to do so.

A list of all such authorisations in respect of the following teams to be maintained by the **Service Director – Public Protection** Director of Public Protection and Regulatory Services and notified to the Proper Officer.

A – Specified team	B – Specified post-holders
Trading Standards	<ul style="list-style-type: none"> • Assistant Trading Standards Officer • Trading Standards Officer • Senior Trading Standards Officer • Principal Trading Standards Officer • Trading Standards Manager

	<ul style="list-style-type: none"> • Service Manager, Street Trading and Trading Standards
Environmental Health	<ul style="list-style-type: none"> • Environmental Health Officer • Senior Environmental Health Officer • Principal Environmental Health Officer • Grants Team Manager • Grants Officer • Technical Officer • Senior Technical Officer • Principal Technical Officer • Noise Patrol Officer • Acoustics Officer • Pollution Officer • Pest and Animal Welfare Officer • Pest and Animal Welfare Manager
Street Trading	<ul style="list-style-type: none"> • Street Trading Officer • Street Trading Manager
Licensing	<ul style="list-style-type: none"> • Licensing Officer • Licensing Manager

The post holders specified in column B below may exercise the Council’s enforcement and licensing functions and powers (other than those specifically reserved to another person or body in the Constitution) falling within the area of responsibility of the team specified in column A if authorised by the **Service** Director - Planning and Development in relation to specified legislation to do so.

A list of all such authorisations in respect of the following teams to be maintained by the **Service** Director - Planning and Development and notified to the Proper Officer.

A – Specified team	B – Specified post-holders
Building Control	<ul style="list-style-type: none"> • Building Control Surveyor • Assistant Building Control Surveyor • Senior Building Control Surveyor • Principal Building Control Surveyor • Group Leader
Planning	<ul style="list-style-type: none"> • Enforcement Manager • Enforcement Officer • Tree Preservation Officer • Principal Tree Preservation Officer

The post holders specified in column B below may exercise the Council’s development management (including enforcement) functions and powers (other than those specifically reserved to another person or body in the Constitution) falling within the area of responsibility of the team specified in column A if authorised by the Corporate Director **Environment and Regeneration** Community Wealth Building in relation to specified legislation to do so.

A list of all such authorisations in respect of the following teams to be maintained by the **Service** Director - Planning and Development and notified to the Proper Officer.

A – Specified team	B – Specified post-holders
Development Management	<ul style="list-style-type: none"> • Deputy Head of Service (2 posts)

The post holders specified in column B below may exercise the Council’s enforcement and licensing functions and powers (other than those specifically reserved to another person or body in the Constitution) falling within the area of responsibility of the team specified in column A if authorised by the ~~Director Public Realm~~ Director – Environment and Commercial Operations in relation to specified legislation to do so.

A list of all such authorisations in respect of the following teams to be maintained by the ~~Director Public Realm~~ Director – Environment and Commercial Operations and notified to the Proper Officer.

A – Specified team	B – Specified post-holders
Lighting and Street Works Team	<ul style="list-style-type: none"> • Technical Assistant • Technical Officer • Senior Technical Officer • Senior Engineer • Team Leader • Street-works Coordinator • Principal Technical Officer • Lighting & Street-works Manager
Street Environment Services	<ul style="list-style-type: none"> • Street Environment Wardens • Senior Street Environment Wardens • Street Environment Officers • Senior Street Environment Officer • Area Street Environment Managers • Enviro-crime Manager

SCHOOL ATTENDANCE FUNCTIONS

The post holders specified below may exercise the Council’s school attendance functions and powers (other than those specifically reserved to another person or body in the Constitution) falling within the area of responsibility of the Education Welfare Service if authorised by the ~~Service Director – Strategy & Commissioning, Children, Employment and Skills~~ Corporate Director of People in relation to specified legislation to do so.

- Education Welfare Officers
- Education Welfare Service Team Managers
- Senior Education Welfare Service Team Manager
- Head of Targeted Services

A list of all such authorisations will be maintained by the ~~Service~~ Director and notified to the Proper Officer.

ADULT SOCIAL SERVICES FUNCTIONS

In respect of the following teams:

- Access Service
- North Locality Service
- South Locality Service
- Islington Learning Disability Partnership
- Hospital Social Work Team
- Services for Ageing and Mental Health Team
- Community Mental Health Team

the post holders specified in column A may approve Personal Budgets on behalf of the council if authorised to do so by the **Service** Director of Adult Social Care, with limitations as specified in column B.

A – Specified post-holders	B - Limitations
Assistant Director/ Service Director/Director	£750 and above per week, per user
Heads of Service	Up to £ 750 per week, per user
Team Managers	Up to £500 per week per user
Senior Practitioners (Social Workers and OT'S)	Up to £300 per week per user

Finance and Property Deputyships

The post holder specified in column B may exercise the Council's functions and powers as Finance and Property Deputies within the area of responsibility of the team specified in column A if authorised by the relevant Service Director.

A – Specified Team	B – Specified postholders
Client Financial Affairs	Principal Finance Officer

A list of all such authorisations will be maintained by the relevant **Service** Director of Adult Social Care and notified to the Proper Officer.

3 Legal Proceedings

The institution, defence, participation in, conduct or settlement any legal proceedings may be undertaken by any Corporate Director, **Services** Director, Head of Services, Service Manager or officer reporting to a Service Manager, where authorised by the Director of Law and Governance, subject to any conditions which she may impose.

Appendix 4, Proper Officers

<i>(1) statutory provision</i>	<i>(2) Function</i>	<i>(3) Proper Officer</i>
Births deaths and marriages	Any reference to the proper officer in any enactment relating to registration of births, death or marriages.	Service Director Public Protection Director of Public Protection and Regulatory Services
Public Health (Control of Diseases) Act 1984 and the Public Health (Infectious Diseases) Regulations 1988	All references to the proper officer	Corporate Director of Environment and Regeneration Director of Public Health

Appendix 6, Definitions

- **Service Director (or Director)** means an officer responsible for a service reporting to a Corporate Director who is designated a **Service Director (or Director)**.

(ii) Terms of Reference

Part 5, Terms of Reference: Grievance Committee

The Grievance Committee shall comprise of five members, as follows:

- Chief Whip of the Majority Group (Chair)
- ~~Executive Member for Health and Social Care~~ Deputy Leader of the Council
- Three other members.

Part 5, Terms of Reference: Grievance Appeal Committee

The Grievance Appeal Committee shall comprise of five members, as follows:

- Deputy Whip of the Majority Group (Chair)
- Executive Member for ~~Housing and Development~~ Environment & Transport
- Three other members

Part 5, Terms of Reference: Personnel Sub-Committee

4. To be responsible for the recruitment and appointment of Corporate Directors and ~~Service~~ Directors in accordance with Part 4, Rule ~~101.100.~~

(iii) Standards Matters

Part 2, Article 9 – The Standards Committee:

9.03 Role and function

~~(c) granting dispensations to councillors and co-opted members from requirements relating to interests set out in the Islington Members' Code of Conduct;~~

Part 5 – Introduction:

INTRODUCTION

- The Council and the Executive have determined that their functions may be discharged by committees, sub-committees and joint committees as set out below.

Council Committees

The Council has appointed the following committees:

- Standards Committee
- Audit Committee and Audit Advisory Committee
- Planning Committee
- Policy and Performance ~~Review~~ Scrutiny Committee (which is designated as the Council's crime and disorder committee)
- Health and Care Scrutiny Committee
- Housing Scrutiny Committee
- Children's Services Scrutiny Committee
- Environment and Regeneration Scrutiny Committee (~~which is designated as the Council's crime and disorder committee~~)
- Health and Wellbeing Board
- Licensing Committee
- Licensing Regulatory Committee

Sub-Committees

- The Audit Committee has appointed the following sub-committees:
 - Personnel Sub-Committee
 - Pensions Sub-Committee
 - ~~Standards Committee~~

Part 5 – Terms of Reference for Standards Committee:

~~• To grant dispensations to councillors and co-opted members allowing them to vote in circumstances when they would not otherwise be entitled to do so following referral of a request by the Monitoring Officer.~~

Part 4 – Procedure Rules

96. RECORD OF DECISIONS

96.1 After any meeting of the Executive or any of its committees at which decisions are taken, the Proper Officer will produce a record of every decision taken at that meeting as soon as practicable. The record will include:

- (i) the decision including the date it was made;
- (ii) the reasons for the decision;

- (iii) details of any alternative options considered and rejected at the meeting at which the decision was made;
- (iv) a record of any conflict of interest relating to the matter decided which is declared by any member of the decision-making body which made the decision; and;
- (v) in respect of any declared conflict of interest, a note of [the dispensations](#) granted by [full Council and](#) the Chief Executive.

96.2 Record of individual decisions

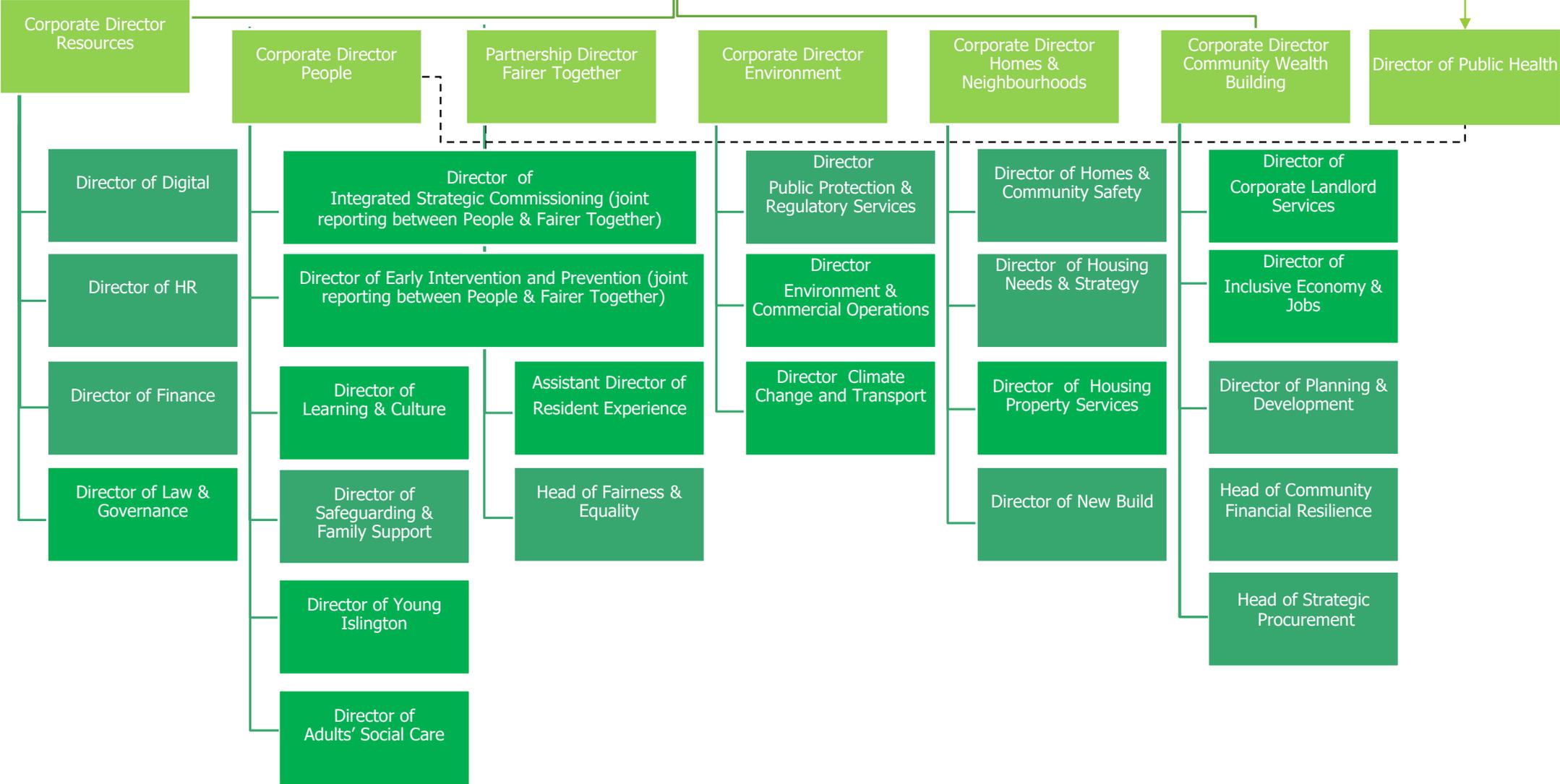
- (a) As soon as reasonably practicable after a key decision or an individual executive member recordable executive decision as defined in Appendix 6 of the Constitution has been taken by an individual member of the Executive, he/she will prepare, or instruct the Proper Officer to prepare, a record of the decision. The Proper Officer will make the record available at the Town Hall and on the council's website. The record shall include:
 - (i) the date it was made;
 - (ii) the reasons for the decision;
 - (iii) details of any alternative options considered and rejected by the member when making the decision;
 - (iv) any conflict of interest declared by any executive member who is consulted by the decision making member which relates to the decision; and
 - (v) in respect of any such declared conflict of interest, a note of [the dispensations](#) granted by [full Council and](#) the council's Chief Executive.

- (d) As soon as reasonably practicable after an officer has made a key decision or a recordable executive decision the officer must produce and send to the Proper Officer to be made available at the Town Hall and on the council's website a record of the decision which must include:
 - (i) the date it was made;
 - (ii) the reasons for the decision;
 - (iii) details of any alternative options considered and rejected by the officer when making the decision;
 - (iv) any conflict of interest declared by any executive member who is consulted by the officer which relates to the decision; and
 - (v) in respect of any such declared conflict of interest, a note of [the dispensations](#) granted by [full Council and](#) the council's Chief Executive.

Islington Council Senior Leadership Structure

Chief Executive

Director of Communications



This page is intentionally left blank

ISLINGTON CODE OF CONDUCT FOR MEMBERS

Islington Code of Conduct for Members

Introduction:

The councillor's role is a vital part of our democracy and it is important that councillors meet public expectations of conduct and that the role attracts individuals from a range of backgrounds and circumstances, to put themselves forward to become councillors.

Members of the public trust that councillors take decisions fairly, openly, and transparently. To ensure that trust continues, councillors must demonstrate high standards of conduct and be held accountable if their conduct fails to reach the high standards required.

Councillors should not intimidate, abuse, bully or threaten anyone and it is vitally important that they can conduct their duties without being intimidated, abused, bullied or threatened by anyone, including the general public.

All councils are required to have a Councillor Code of Conduct. This Code has been designed to protect the councillor's vital democratic role, encourage good conduct and to safeguard public trust in local government.

An allegation that a councillor has breached this Code will trigger an initial investigation and if it appears that there is some substance to the allegations, it may result in an independent investigator being appointed to carry out a full investigation and ultimately in the Standards Committee being convened. A range of sanctions are available to the Standard's Committee.

Failure to comply with those parts of this Code that relate to your register of interests may amount to a criminal offence unless the member has a reasonable excuse. A member may also commit an offence if they provide information that is false or misleading and they either know that it is false or misleading or do not take reasonable and appropriate steps to ensure that the information is correct. If found guilty of a criminal offence, the member may be disqualified from being or becoming a member of Islington or other local authorities for up to five years.

This Code sets out general principles of conduct expected of all councillors and your specific obligations in relation to standards of conduct.

The Monitoring Officer has statutory responsibility for implementation of this Code and councillors are encouraged to seek advice from the Monitoring Officer on any matters that may relate to the Code of Conduct.

Definitions:

1. References to a member or members in this Code includes all elected or co-opted members of Islington Council. A "co-opted member" is defined in the Localism Act 2011 Section 27(4) as "a person who is not a member of the authority but who

- a) is a member of any committee or sub-committee of the authority, or;
- b) is a member of, and represents the authority on, any joint committee or joint sub-committee of the authority, or;
- c) a member appointed at any meeting;

and who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub-committee"

2. References to a meeting or meetings in this Code, means any meeting of

- (a) full Council;
- (b) the Executive;
- (c) any committee or sub-committee of the Council or Executive, joint committees and joint sub-committees;

Scope / Application of this Code:

It is every councillor's individual responsibility to familiarise themselves with and abide by this Code.

This Code of Conduct applies to you as soon as you sign your declaration of acceptance of the office of councillor or attend your first meeting as a co-opted member and continues to apply to you until you cease to be a councillor.

1. You must comply with this Code whenever:
 - (a) you conduct the business of Islington Council (including the business of the office to which you are elected or appointed); or
 - (b) you act, claim to act, or give the impression you are acting as a representative of Islington Council, or
 - (c) your actions would give the impression to a reasonable member of the public, with knowledge of all the facts, that you are acting as a councillor
2. You must not, at any time, even when not conducting or giving the impression you are conducting the business of Islington Council, conduct yourself in a manner which could reasonably be regarded as bringing your office or the Council into disrepute

3. Where you act as a representative of Islington Council:
 - (a) on another relevant authority, you must, when acting for that other authority, comply with that other authority's code of conduct; or
 - (b) on any other body, you must, when acting for that other body, comply with this code of conduct, except and insofar as it conflicts with any other lawful obligations to which that other body may be subject.
4. This Code applies to all forms of communication and interaction, including:
 - face-to-face meetings
 - online or telephone meetings
 - written communication
 - verbal communication
 - non-verbal communication
 - electronic and social media communication, posts, statements and comments.

General principles of councillor conduct

Everyone in public office at all levels; all who serve the public or deliver public services, including councillors and local authority officers, should uphold the [Seven Principles of Public Life](#), also known as the Nolan Principles.

Building on these principles, the following general principles have been developed specifically for the role of councillor:

Selflessness — you should serve only the public interest and should never improperly confer an advantage or disadvantage on any person.

Integrity — you should not place yourself in situations where your integrity may be questioned, should not behave improperly and should on all occasions avoid the appearance of such behaviour.

Objectivity — you should make decisions on merit, including when making appointments, awarding contracts, or recommending individuals for rewards or benefits.

Accountability — you should be accountable to the public for your actions and the manner in which you carry out your responsibilities, and should co-operate fully and honestly with any scrutiny appropriate to your particular office.

Openness — you should be as open as possible about your actions and those of the council, and should be prepared to give reasons for those actions.

Honesty — you should be truthful in your council work and avoid creating situations where your honesty may be called into question

Leadership — you should promote and support these principles by leadership, and by example, and should act in a way that secures or preserves public confidence.

To support the general principles, every councillor is required to make a commitment to comply with the following general obligations:

General Obligations

To always:

- Act with integrity and honesty
- Act lawfully
- Treat all persons fairly and with respect; and
- Lead by example and act in a way that secures public confidence in the role of councillor
- Impartially exercise my responsibilities in the interests of the local community
- Not improperly seek to confer an advantage, or disadvantage, on any person
- Avoid conflicts of interest
- Exercise reasonable care and diligence; and
- Ensure that public resources are used prudently in accordance with my local authority's requirements and in the public interest.

Standards of councillor conduct:

This section sets out your obligations, which are the minimum standards of conduct required of you as a councillor. Should your conduct fall short of these standards, a complaint may be made against you, which may result in action being taken.

Guidance is included to help explain the reasons for the obligations and how they should be followed.

General Conduct:

1. Respect

- 1.1. I treat other councillors and members of the public with respect.
- 1.2. I treat local authority employees, employees and representatives of partner organisations and those volunteering for the local authority with respect and I respect the role they play.

Showing respect means politeness and courtesy in behaviour, speech, and in the written word. Debate and having different views are all part of a healthy democracy. You can express, challenge, criticise and disagree with views, ideas, opinions and policies in a robust but civil manner. You should not, however, subject individuals, groups of people or organisations to personal attack.

You should treat members of the public politely and courteously. Rude and offensive behaviour lowers the public's expectations and confidence in councillors. In return, you have a right to expect respectful behaviour from the public. If members of the public are being abusive, intimidatory or threatening, you are entitled to stop any conversation or interaction in person or online and report them to the local authority, the relevant social media provider or the police. This also applies to fellow councillors, where action could then be taken under this Code and local authority employees, where concerns should be raised in line with the Protocol on Member/Officer Relations.

2. Bullying, harassment and discrimination

2.1. I do not bully any person.

2.2. I do not harass any person.

2.3. I promote equalities and do not discriminate unlawfully against any person.

The Advisory, Conciliation and Arbitration Service (ACAS) characterises bullying as offensive, intimidating, malicious or insulting behaviour, an abuse or misuse of power through means that undermine, humiliate, denigrate or injure the recipient. Bullying might be a regular pattern of behaviour or a one-off incident, happen face-to-face, on social media, in emails or phone calls, happen in the workplace or at work social events and may not always be obvious or noticed by others.

The Protection from Harassment Act 1997 defines harassment as conduct that causes alarm or distress or puts people in fear of violence and must involve such conduct on at least two occasions. It can include repeated attempts to impose unwanted communications and contact upon a person in a manner that could be expected to cause distress or fear in any reasonable person.

Unlawful discrimination is where someone is treated unfairly because of a protected characteristic. Protected characteristics are specific aspects of a person's identity defined by the Equality Act 2010. They are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

The Equality Act 2010 places specific duties on local authorities. Councillors have a central role to play in ensuring that equality issues are integral to the local authority's performance and strategic aims, and that there is a strong vision and public commitment to equality across public services.

3. Impartiality of officers of the council

3.1. I do not compromise, or attempt to compromise, the impartiality of anyone who works for, or on behalf of, the local authority.

Officers work for the local authority as a whole and must be politically neutral (unless they are political assistants). They should not be coerced or persuaded to act in a way that would undermine their neutrality. You can question officers in order to understand, for example,

their reasons for proposing to act in a particular way, or the content of a report that they have written. However, you must not try and force them to act differently, change their advice, or alter the content of a report, if doing so would prejudice their professional integrity.

4. Confidentiality and access to information

4.1. I do not disclose information:

- a. given to me in confidence by anyone
- b. acquired by me which I believe, or ought reasonably to be aware, is of a confidential nature, unless
 - i. I have received the consent of a person authorised to give it;
 - ii. I am required by law to do so;
 - iii. the disclosure is made to a third party for the purpose of obtaining professional legal advice provided that the third party agrees not to disclose the information to any other person; or
 - iv. the disclosure is:
 1. reasonable and in the public interest; and
 2. made in good faith and in compliance with the reasonable requirements of the local authority; and
 3. I have consulted the Monitoring Officer prior to its release.

4.2. I do not improperly use knowledge gained solely as a result of my role as a councillor for the advancement of myself, my friends, my family members, my employer or my business interests.

4.3. I do not prevent anyone from getting information that they are entitled to by law.

Local authorities must work openly and transparently, and their proceedings and printed materials are open to the public, except in certain legally defined circumstances. You should work on this basis, but there will be times when it is required by law that discussions, documents and other information relating to or held by the local authority must be treated in a confidential manner. Examples include personal data relating to individuals or information relating to ongoing negotiations.

5. Disrepute

5.1. I do not bring my role or local authority into disrepute.

You are trusted to make decisions on behalf of your community and your actions and behaviour are subject to greater scrutiny than that of ordinary members of the public. You should be aware that your actions might have an adverse impact on you, other councillors and your local authority and may lower the public's confidence in you or your authority. For example, behaviour that is considered dishonest or deceitful can bring your local authority into disrepute.

You are able to hold the local authority and fellow councillors to account and are able to constructively challenge and express concern about decisions and processes undertaken by the council whilst continuing to adhere to this Code of Conduct.

6. Use of position

- 6.1. I do not use, or attempt to use, my position improperly to the advantage or disadvantage of myself or anyone else.

Your position as a member of the local authority provides you with certain opportunities, responsibilities and privileges, and you make choices all the time that will impact others. However, you should not take advantage of these opportunities to further your own or others' private interests or to disadvantage anyone unfairly.

7. Use of local authority resources and facilities

- 7.1. I do not misuse council resources.

- 7.2. I will, when using the resources of the local or authorising their use by others:

- a. act in accordance with the local authority's requirements; and
- b. ensure that such resources are not used for political purposes unless that use could reasonably be regarded as likely to facilitate, or be conducive to, the discharge of the functions of the local authority or of the office to which I have been elected or appointed.

Resources are given to you to help you carry out your role as a councillor more effectively and are not to be used for business or personal gain. They should be used in accordance with the purpose for which they have been provided. Examples of resources that may be made available to you include:

- office support
- stationery
- equipment such as phones and computers
- transport
- access and use of local authority buildings and rooms.

8. Complying with the Code of Conduct

- 8.1. I undertake Code of Conduct training provided by my local authority.
- 8.2. I cooperate with any Code of Conduct investigation and/or determination.
- 8.3. I do not intimidate or attempt to intimidate any person who is likely to be involved with the administration of any investigation or proceedings.
- 8.4. I will comply with any sanction imposed on me following a finding that I have breached the Code of Conduct.

It is extremely important for you as a councillor to demonstrate high standards, for your actions open to scrutiny and that you don't undermine public trust in the local authority or its governance. If you do not understand or are concerned about the local authority's processes for managing complaints, contact the Monitoring Officer for advice.

9. Gifts and Hospitality

- 9.1. I do not accept gifts or hospitality, irrespective of estimated value, which could give rise to real or substantive personal gain or give rise to a reasonable suspicion that I may show favour to someone seeking an advantage in relation to any business or transaction with the authority or influence someone else to do so.
- 9.2. I register any gift or hospitality with an estimated value of £25 or more, with Democratic Services / Member Support for publication on the website, within 28 days of its receipt.
- 9.3. I also register any significant gift or hospitality that I have been offered but have declined.

The acceptance of gifts and hospitality can influence whether or not you are seen to be acting in the public interest, or improperly acting for your own personal advantage or that of your family, friends or associates. You should therefore exercise caution in accepting any gifts or hospitality which are (or which you reasonably believe to be) offered to you because you are a councillor. The presumption should always be not to accept significant gifts or hospitality. However, there may be times when a refusal may be difficult, particularly if it is seen as rudeness or cultural insensitivity. Under these circumstances, it may be appropriate to accept and declare the gift, or to accept and declare the gift on behalf of the Mayor's Charity.

Any gifts received by the Mayor's Charity will be auctioned or put into a raffle and the proceeds will go to whichever charity the Mayor has chosen to support that year. In the interests of transparency, all gifts accepted over the value of £25 donated to the Mayor's Charity should be included on your register (along with the note of the donation) and published within 28 days of receipt of the offer or invitation.

Hospitality includes, but is not limited to, drinks, meals, entertainment, overnight accommodation, travel, holidays but not lifts in a private car or taxi or light refreshment in the course of your duties as a Councillor. Unsolicited generic invitations to free or subsidised places at conferences, which are sent to numerous local authority councillors and/or officers, do not need to be declared. Any gift estimated to be over £25 in value, loan, fee (except those for paid employment declared in your register of interests) or reward should also be declared. You do not need to register gifts and hospitality which are not related to your role as a councillor, such as Christmas gifts from your friends and family, or normal expenses and hospitality associated with your duties as a councillor.

By declaring gifts and hospitality, even where they have been declined, you are demonstrating that you apply high standards of conduct. If you have a gift or hospitality to declare, please contact Democratic Services / Member Support, who will arrange for this to be published on the website.

10. Decision Making

10.1. When reaching a decision on any matter, I:

- a) have due regard for any relevant advice provided to me by the council's Chief Finance Officer, the council's Monitoring Officer and/or their deputies.
- b) have due regard for any paper or report proposing the decision, including any appendices
- c) have due regard for the assessment of the impact on residents, particularly those with protected characteristics under the Equality Act 2010.
- d) I do not pre-determine decisions prior to their formal consideration.
- e) I give reasons for my decisions in accordance with any statutory requirements and any reasonable additional requirements imposed by the council.

11. Attending formal meetings

11.1. When attending a formal meeting of a committee of which I am a member, I:

- a) Will declare any relevant interest and abide by the rules relating to declarations of interest, as detailed below, such as not participating in the debate / leaving the room for the duration of the discussion, as required
- b) I do seek a dispensation prior to the meeting if I hold an interest but wish to remain present and/or participate in the debate, as per the guidance below.
- c) Follow the standing orders of any formal meetings I attend and the direction and advice of the Chair and/or the Monitoring Officer or their representative.
- d) I give reasons for my decisions in accordance with any statutory requirements and any reasonable additional requirements imposed by the council.

12. Declaration of Interests

- 12.1. I understand that I am personally responsible for deciding whether or not to disclose an interest.
- 12.2. I understand that failure to disclose a Disclosable Pecuniary Interest, as set out in Table 1, below, is a criminal offence under the Localism Act 2011, for which an individual councillor may be prosecuted.
- 12.3. I understand that I must also disclose any Disclosable Pecuniary Interests, as set out in Table 1, below, held by my partner, spouse, civil partner and/or a person with whom I am living as husband or wife or as if we are civil partners.

- 12.4. I will register any Disclosable Pecuniary Interest within 28 days of my election, re-election or being appointed as a member, in accordance with "The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012".
- 12.5. I will also register and disclose any Personal Interests which fall within the categories set out in Table 2 'Other Registerable Interests' below.
- 12.6. If, at any time, my interests change or I have a new interest, I will update my register of interests within 28 days.
- 12.7. I do review my interests annually, when requested to do so, to ensure that they remain correct.
- 12.8. I understand that if I hold a 'Sensitive Interest', which in my view, if disclosed, could lead to myself or a person connected with me to be subject to violence or intimidation, I must notify the Monitoring Officer and that the interest will be withheld from the public register, if the Monitoring Officer agrees it is sensitive.
- 12.9. If a matter arises at a meeting which directly relates to a Disclosable Pecuniary Interest held by me and included in my Register, I will disclose that I hold an interest and leave the room until the discussion and vote on the item is complete. This will be recorded in the minutes of the meeting.
- 12.10. If I wish to participate in the discussion and vote on an matter which directly relates to a Disclosable Pecuniary Interest held by me, including a Sensitive Interest, I will seek a dispensation from full Council prior to the meeting at which the item I hold an interest in will be discussed. I acknowledge that dispensations may only be granted in limited circumstances.
- 12.11. If a matter arises at a meeting which directly relates to a Sensitive Interest held by me, I will disclose that I have an interest, but not provide details of what the interest is and will leave the room until the discussion and vote on the item is complete.
- 12.12. If a matter arises at a meeting which directly relates to a Personal Interest held by me, as detailed in Table 2, Other Registerable Interests, below, I will only speak on the matter if members of the public are also allowed to speak at the meeting. Where this is not the case I will leave the room until the discussion and vote on the item is complete, unless I have been granted a dispensation by full Council prior to the meeting.
- 12.13. If a matter arises at a meeting which *directly relates* to my financial interests or well-being (and is not a Disclosable Pecuniary Interest set out in Table 1) or a financial interest or the well-being of a relative or close associate, I will disclose the interest. I will only speak on the matter if members of the public are also allowed to speak at the meeting. Where this is not the case I will leave the room until the discussion and vote on the item is complete, unless I have been granted a dispensation by full Council prior to the meeting.

- 12.14. If a matter arises at a meeting which *affects* my financial interests or well-being (and is not a Disclosable Pecuniary Interest set out in Table 1) or a financial interest or the well-being of a relative or close associate or an organisation or body in which I hold a Disclosable Pecuniary Interest, I will disclose the interest. If I consider that the matter affects my financial interest or well-being to a greater extent than it affects the financial interests of the majority of the ward or borough's residents and I consider that a reasonable member of the public, knowing all the facts, might believe that it would affect my view of the matter, I will only speak on the matter if members of the public are also allowed to speak at the meeting. Where this is not the case, I will leave the room until the discussion and vote on the item is complete, unless I have been granted a dispensation by full Council prior to the meeting.
- 12.15. If a matter arises at a meeting which I hold a Disclosable Pecuniary Interest in that I have not already disclosed, I will disclose the existence and details of the interest to the meeting, leave the room until the discussion and vote on the item is complete and formally notify the interest to the Monitoring Officer within 28 days of the meeting.
- 12.16. If I hold a Disclosable Pecuniary Interest in a matter which falls to me in the exercise of a function, such as an Executive decision, I will notify the Monitoring Officer of the interest and take no further steps in the matter other than arranging for it to be dealt with by someone else.
- 12.17. If I hold a personal interest in a matter which falls to me in the exercise of a function, such as an Executive decision, I will ensure that the written record of the decision includes a record of the existence and nature of my interest.

Table 1: Disclosable Pecuniary Interests:

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain. [Any unpaid directorship.]
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and Property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interests

You have a personal interest in any business of your authority where it relates to or is likely to affect:

a) any body of which you are in general control or management and to which you are nominated or appointed by your authority

b) any body

(i) exercising functions of a public nature

(ii) any body directed to charitable purposes or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)

Your register of interests allows the public, local authority employees and fellow councillors to know which of your interests might give rise to a conflict of interest. Details of your interests will be published on the website and a copy of the register will be available for inspection at the Town Hall during working hours. Publication is a legal requirement, but it also protects you by allowing you to demonstrate openness and a willingness to be held accountable and ensures that decision making is seen by the public to be open and honest.

If an interest is not already included in your published register of interests and it relates to a matter under consideration at a meeting, you must disclose it at that start of the relevant agenda item and to the Monitoring Officer within 28 days following the meeting, but it can be helpful for you to know before this time if others think that a potential conflict might arise and to allow time to seek a dispensation if you think it warranted.

If you cease to hold an interest, you should notify the Monitoring Officer who will remove the interest from your register.

13. Other Conflicts of Interest

13.1. Recordable Decisions

Executive Members are sometimes consulted before a Recordable Decision is made by an officer. If you hold an interest relevant to the decision being made, you must have obtained a dispensation from the Chief Executive in respect of the conflict of interest before taking part in the consultation and the details of your interest will be published in the Recordable Decision notice. You can, alternatively, choose not to participate in the consultation or comment on the decision being made.

14. Dispensations

- 14.1. In limited circumstances, in cases (a) and (d) below, full Council can grant a dispensation to a member to allow them to speak and/or vote in respect of an item of business at a meeting where they have a Disclosable Pecuniary Interest under this Code.
- 14.2. Dispensation can only be granted where the statutory grounds apply. The statutory grounds are:
 - (a) without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business,
 - (b) without the dispensation the representation of different political groups on the body transacting any particular business would be so upset as to alter the likely outcome of any vote relating to the business,
 - (c) granting the dispensation is in the interests of persons living in the council's area,
 - (d) without the dispensation each member of the authority's executive would be prohibited from participating in any particular business to be transacted by the Executive or a committee of the Executive, or
 - (e) it is appropriate to grant a dispensation for some other reason.
- 1.1. A request for a dispensation must be submitted to the Council's Monitoring Officer in accordance with the council's procedure for dealing with Requests for Dispensations From Councillors.
- 1.2. If you are a member of the Executive and the meeting is a meeting of the Executive or a committee of the Executive you will also need a dispensation from the Chief Executive under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The Chief Executive has issued a general dispensation that applies where a dispensation in respect of your Discloseable Personal Interest has been granted under this section of the Code so you will not need to make a special application.
- 1.3. The Chief Executive may grant a dispensation to Executive members to allow them to speak and/or vote in respect of other conflicts of interest arising at a meeting of the Executive or a committee of the Executive.

Related documents

The Council has adopted codes and protocols which do not form part of this Code but which deal with specific activities that Members may be required to carry out in the course of their duties' as a Councillor. You are required to comply with the latest version of these from time to time and any breach may be regarded as a breach of this Code:

- (a) The Member/Officer Protocol
- (b) Use of resources
- (c) Publicity Protocol
- (d) The Council's Use of IT policies and
- (e) The Council's Data Protection polices

Guidance

If you need further advice or guidance on interpretation of this Code or to apply for a dispensation, please contact the Monitoring Officer.

ANNUAL COUNCIL MEETING – 20 MAY 2021

Appointment of Councillors to Political Positions and the Appointment of Chairs, Vice Chairs and Membership of Committees 2021/22

Introduction:

The Council is required to determine the size of committees and allocate committee places to political groups according to the “political balance rules” under the Local Government and Housing Act 1989. These are designed to ensure that the political composition of the Council’s decision making and deliberative committees as far as possible replicates the political composition of the full Council.

The current membership of the authority is 45 Labour Group members, 1 independent member, 1 independent Green member and 1 independent Conservative member. The Council therefore only comprises of one political group. It has, however, been agreed that the independent members will participate in a number of committees. Committee size and membership for 2021/22 is detailed below for agreement.

A. APPOINTMENT OF COUNCILLORS TO POLITICAL POSITIONS

Recommendation:

That Council note that the Labour group have notified the following appointments:

Leader of Group	Councillor Kaya Comer-Schwartz
Deputy Leader of Group	Councillor Rowena Champion
Chief Whip	Councillor Sara Hyde
Deputy Whips	Councillors Anjna Khurana & John Woolf
Chair of Group	Councillor Roulin Khondoker
Vice-Chair	Councillor Michelline Ngongo
Secretary	Councillor Jilani Chowdhury
Treasurer	Councillor Diarmaid Ward
Social Secretary	Councillor Marian Spall
Ordinary Member Posts	Councillors Matt Nathan & Mouna Hamitouche

B. APPOINTMENT OF CHAIRS AND VICE-CHAIRS AND MEMBERSHIP OF COMMITTEES FOR 2021/22

Recommendations:

- 1) That the following appointments be made to the Policy and Performance Committee for 2021/22 or until successors are appointed:

POLICY & PERFORMANCE COMMITTEE (16 Councillors)

Councillor Theresa Debono (Chair)	Councillor Bashir Ibrahim
Councillor Troy Gallagher (Vice Chair)	Councillor Rakhia Ismail
Councillor Santiago Bell-Bradford	Councillor Matt Nathan
Councillor Sheila Chapman	Councillor Mick O'Sullivan
Councillor Jilani Chowdhury	Councillor Roulin Khondoker
Councillor Clare Jeapes	Councillor Tricia Clarke
Councillor Osh Gantly	Councillor Caroline Russell
Councillor Gary Heather	Councillor Nick Wayne

Substitutes:

Councillor Valerie Bossman-Quarshie	Councillor Dave Poyser
Councillor Sara Hyde	Councillor Toby North
Councillor Anjna Khurana	Councillor Angelo Weekes
Councillor Jason Jackson	Councillor John Woolf

- 2) That the following appointments be made to the remaining committees for 2021/22 or until successors are appointed:

CHILDREN'S SERVICES SCRUTINY COMMITTEE (8 Councillors)

Councillor Sheila Chapman (Chair)	Councillor Paul Convery
Councillor Kadeema Woodbyrne (Vice Chair)	Councillor Gulcin Ozdemir
Councillor Santiago Bell-Bradford	Councillor Toby North
Councillor Janet Burgess	Councillor John Woolf

Co-opted Members for Education related issues:

Roman Catholic Diocese – Mary Clement
Parent Governor Representative (Primary) – Claire Ballak
Parent Governor Representative (Secondary) – Zaleera Wallace

Substitutes:

Councillor Valerie Bossman-Quarshie	Councillor Bashir Ibrahim
Councillor Sara Hyde	Councillor Angelo Weekes
Councillor Anjna Khurana	

ENVIRONMENT & REGENERATION SCRUTINY COMMITTEE (9 Councillors)

Councillor Tricia Clarke (Chair)
Councillor Gary Heather (Vice Chair)
Councillor Santiago Bell-Bradford
Councillor Clare Jeapes

Councillor Roulin Khondoker
Councillor Gulcin Ozdemir
Councillor Caroline Russell
Councillor Kadeema Woodbyrne
Councillor Angelo Weekes

Substitutes:

Councillor Sara Hyde
Councillor Anjna Khurana
Councillor Dave Poyser

Councillor Toby North
Councillor Marian Spall
Councillor John Woolf

HEALTH AND CARE SCRUTINY COMMITTEE (8 Councillors)

Councillor Clare Jeapes (Chair)
Councillor Jenny Kay (Vice Chair)
Councillor Jilani Chowdhury
Councillor Tricia Clarke

Councillor Sara Hyde
Councillor Osh Gantly
Councillor Phil Graham
Councillor Martin Klute

Substitutes:

Councillor Janet Burgess
Councillor Gary Heather
Councillor Bashir Ibrahim

Councillor Anjna Khurana
Councillor Dave Poyser
Councillor John Woolf

The co-opted member from Healthwatch Islington is to be confirmed.

HOUSING SCRUTINY COMMITTEE (8 Councillors)

Councillor Mick O'Sullivan (Chair)
Councillor Marian Spall (Vice Chair)
Councillor Valerie Bossman-Quarshie
Councillor Theresa Debono

Councillor Phil Graham
Councillor Osh Gantly
Councillor Jason Jackson
Councillor Gulcin Ozdemir

Substitutes:

Councillor Gary Heather
Councillor Sara Hyde
Councillor Anjna Khurana

Councillor Matt Nathan
Councillor John Woolf

Resident Observers:

Rose-Marie McDonald
Dean Donaghey

AUDIT COMMITTEE (4 Councillors and 2 Independent Members, as below)

Councillor Nick Wayne (Chair)
Councillor Sara Hyde (Vice Chair)

Councillor Flora Williamson
Councillor Janet Burgess

Substitute:

Councillor Angelo Weekes

Independent Members:

Alan Begg
Alan Finch

HEALTH AND WELLBEING BOARD (15 members, as below)

Members of the Board are also members of the Haringey and Islington Health and Wellbeing Boards Joint Sub-Committee, with the exception of the representatives of NHS England and Islington GP Federation.

Councillors:

Councillor Kaya Comer-Schwartz (Chair)
Councillor Nurullah Turan
Councillor Michelline Safi Ngongo

Officers:

Jonathan O'Sullivan – Acting Director of Public Health
Cate Duffy – Interim Director of Children's Services
Stephen Taylor – Interim Director of Adult Social Care

Representatives of the North Central London Clinical Commissioning Group:

Dr Jo Sauvage – NCL CCG Governing Body member for Islington
Sarah McDonnell-Davies – Executive Director of Borough Partnerships

Representative of Healthwatch Islington:

Emma Whitby – Chief Executive, Healthwatch Islington (non-voting)

Representatives of the NHS:

Dr Helene Brown, Medical Director, NHS England (non-voting)
Angela McNab, Chief Executive, Camden and Islington NHS Trust (non-voting)
Siobhan Harrington, Chief Executive, Whittington NHS Trust (non-voting)

Voluntary Sector Representative:

Katy Porter, Manor Gardens Welfare Trust (non-voting)

Islington GP Federation:

Michael Clowes, Chief Executive, Islington GP Federation (non-voting)

Substitutes may attend meetings subject to prior agreement of the Chair.

Councillor Substitutes:

Councillor Una O'Halloran

Councillor Satnam Gill

Councillor Rowena Champion

Councillor Asima Shaikh

Councillor Diarmaid Ward

Councillor Sue Lukes

Officer Substitutes:

For Jonathan O'Sullivan – Charlotte Ashton, Islington Deputy Director of Public Health

For Stephen Taylor – Jim Beale, Assistant Director of Adult Social Care

For Cate Duffy – Laura Eden, Director of Safeguarding and Family Support

Clinical Commissioning Group Substitutes:

For Dr Jo Sauvage – Dr John McGrath, NCL CCG Governing Body

For Sarah McDonnell-Davies – Paul Sinden, Director of Performance & Acute Commissioning

Healthwatch Islington Substitute:

For Emma Whitby – Jennifer Kent, Healthwatch Islington

NHS Substitutes:

For Dr Helene Brown – Dr Hasz Sonigra, Associate Medical Director, NHS England

For Siobhan Harrington – Jonathan Gardner, Director of Strategy and

Corporate Affairs, Whittington Health

For Angela McNab – Andy Rogers, Chief Operating Officer, Camden and

Islington NHS Foundation Trust

PLANNING COMMITTEE (10 Councillors)

Councillor Martin Klute (Chair)

Councillor Dave Poyser (Vice Chair)

Councillor Roulin Khondoker (Vice Chair)

Councillor Tricia Clarke

Councillor Paul Convery

Councillor Bashir Ibrahim

Councillor Jason Jackson

Councillor Toby North

Councillor Angela Picknell

Councillor John Woolf

Substitutes:

Councillor Jenny Kay

Councillor Jilani Chowdhury

Councillor Sara Hyde

Councillor Anjna Khurana

Councillor Matt Nathan

Councillor Nick Wayne

Councillor Flora Williamson

LICENSING COMMITTEE (14 Councillors)

Councillor Phil Graham (Chair)	Councillor Ben Mackmurdie
Councillor Nick Wayne (Vice Chair)	Councillor Matt Nathan
Councillor Valerie Bossman-Quarshie	Councillor Gary Poole
Councillor Alice Clarke-Perry	Councillor Dave Poyser
Councillor Paul Convery	Councillor Marian Spall
Councillor Angela Picknell	Councillor Angelo Weekes
Councillor Anjna Khurana	Councillor Flora Williamson

LICENSING REGULATORY COMMITTEE (4 Councillors)

Councillor Marian Spall (Chair)	Councillor Alice Clarke-Perry
Councillor Phil Graham (Vice-Chair)	Councillor Theresa Debono

Note: Appointments to sub-committees of the Executive, the Audit Committee, the Planning Committee and the Licensing Committee will be made at the next meeting of those committees.

STANDARDS COMMITTEE (4 Councillors and 2 Independent Persons)

Councillor Sara Hyde (Chair)	Councillor Anjna Khurana
Councillor Theresa Debono	Councillor John Woolf

Substitute:

Councillor Marian Spall

Independent Persons (non-voting members of the committee):

Luke Rigg
Robert Milne

GRIEVANCE COMMITTEE

Councillor Sara Hyde (Chair)	Councillor Martin Klute
Councillor Diarmaid Ward	Councillor Una O'Halloran
Councillor Theresa Debono	

GRIEVANCE APPEAL COMMITTEE

Councillor John Woolf (Chair)	Councillor Janet Burgess
Councillor Rowena Champion	Councillor Marian Spall
Councillor Angela Picknell	

INVESTIGATING AND DISCIPLINARY COMMITTEE

Councillor Nick Wayne (Chair)
Councillor Satnam Gill
Councillor Marian Spall

Councillor Nurullah Turan
Councillor Flora Williamson

DISCIPLINARY APPEAL COMMITTEE

Councillor Anjna Khurana (Chair)
Councillor Michelline Safi Ngongo
Councillor Phil Graham

Councillor Sue Lukes
Councillor Asima Shaikh

FOSTERING PANEL AND ADOPTION AND PERMANENCE PANEL

Councillor Paul Convery

CORPORATE PARENTING BOARD

Councillor Michelline Safi Ngogo (Chair)
Councillor Paul Convery
Councillor Sheila Chapman

Councillor Sara Hyde
Councillor Flora Williamson

STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION (SACRE)

Roman Catholic Diocese of Westminster

Conor McGinn
1 Vacancy

Free Church Federal Council: Archway Methodist Church
Salvation Army
United Reformed Church
Baptist Union

Tim Bradshaw
1 Vacancy
1 Vacancy
1 Vacancy

Society of Friends
Greek Orthodox Church
Elim Pentecostal Church

1 Vacancy
1 Vacancy
1 Vacancy

Jewish

Board of Deputies of British Jews

Judith Fox

Muslim Community

Muslim Welfare House Trust
Muslim Education Trust

Mohamed Mahmoud
Merium Bhuiyam

		1 Vacancy
Jain	Jain Samaj Europe	Vinay K Shah
Buddhist	Harrow Zazenkai - White Wind Zen Community	Frank Tettsu Woods
Islington Baha'i Community		1 Vacancy
Hindu		1 Vacancy
Sikh		Rosalind Miller
Daoist		1 Vacancy
Church of England	London Diocesan Board for Schools St Mary Magdalene Academy St Luke's Church St Clement's Church	Mary Thorne April Keech Revd Dave Tomlinson Fr David Allen
Humanist	British Humanist Association	Edward Prout
National Union of Teachers		1 Vacancy
Association of School and College Leaders	Drayton Park Primary School St Lukes / Moreland Primary Schools	Damien Parrott Ann Dwulit
National Association of Head Teachers (NAHT)		1 Vacancy
National Association of Schoolmasters Union of Women Teachers (NASUWT)		1 Vacancy
Head of RE Secondary Schools	St Mary Magdalene Academy	Sophie Morgan
Head of RE Special Schools	New River College	Ian Benson
Head of RE Primary Schools	Winton Primary School	Semra Gokce
Representatives of Governor Organisations		1 Vacancy
Islington Council		Cllr Michelline Safi Ngongo Cllr Sheila Chapman
		Substitute members: Cllr Gulcin Ozdemir Cllr Flora Williamson

JOINT TMO LIAISON COMMITTEE

Councillor Mick O'Sullivan

C. OTHER POSITIONS

- 1) That the following appointments be made for 2021/22 or until successors are appointed:

MEMBER CHAMPIONS

Carers Champion – Councillor Janet Burgess

Equalities Champions – Councillor Anjna Khurana

Arts Champion – Councillor Angela Picknell

Armed Forces Champion – Councillor Gary Poole

Mental Health Champion – Councillor Sara Hyde

Reading Champion – Councillor Valerie Bossman-Quarshie

Recycling Champion – Councillor Clare Jeapes

Small Business, Co-ops and Social Enterprise Champion – Councillor Matt Nathan

Women and Girls Champion – Councillor Kadeema Woodbyrne

Private Renters Champion – Councillor Jenny Kay

Migrants Champion – Councillor Santiago Bell-Bradford

Councillor Sara Hyde
Chief Whip

This page is intentionally left blank

ANNUAL COUNCIL MEETING – 20 May 2021

APPOINTMENT OF REPRESENTATIVES TO CERTAIN OUTSIDE ORGANISATIONS FOR 2021/22

Recommendations:

- A. To agree the following list of appointments to outside bodies for 2021/22 for the remainder of the year or until successors are appointed:

Outside Body	Term of Office	Member(s)
London Council Committees:		
Leaders Committee	One Year	Leader: Cllr Kaya Comer-Schwartz Deputies: Cllr Rowena Champion Cllr Diarmaid Ward
Associated Joint Committee - Transport and Environment Committee	One Year	Cllr Rowena Champion Deputies: Cllr Asima Shaikh Cllr Phil Graham Cllr Tricia Clarke Cllr Gary Heather
London Councils Forums:		
Greater London Employment	One Year	Cllr Satnam Gill Deputy: Cllr Asima Shaikh
Local Government Association:		
LGA General Assembly	One Year	Cllr Kaya Comer-Schwartz Cllr Rowena Champion Cllr Una O'Halloran Cllr Diarmaid Ward
Others:		
Angel Business Improvement Board	One Year	Cllr Martin Klute
Archway Town Centre Management Board	One Year	Cllr Janet Burgess Cllr Sheila Chapman
Armed Forces Community Covenant Grant Schemes Panel	One Year	Cllr Una O'Halloran Cllr Gary Poole
Crossrail High Level Forum	One Year	Cllr Rowena Champion Deputy: Cllr Phil Graham

Cross River Partnership	One Year	Cllr Asima Shaikh
Finsbury Park Town Centre Management Group	One Year	Cllr Gary Heather
Groundwork London Local Authority Strategic Board	One Year	Cllr Rowena Champion
Islington Community Chest Panel	One Year	Cllr Phil Graham Cllr Satnam Gill Cllr Sue Lukes Substitute: Anjna Khurana
London Road Safety Council	One Year	Cllr Rowena Champion Deputy: Vacancy
Nags Head Town Centre Management Group	One Year	Cllr Gary Heather Cllr Asima Shaikh
Newable	One Year	Cllr Asima Shaikh
North London Waste Authority	One Year	Cllr Rowena Champion Cllr Satnam Gill
Reserve Forces and Cadets	One Year	Cllr Gary Poole
Safer Neighbourhoods Boards	One Year	Cllr Sue Lukes Cllr Roulin Khondoker

- B. To agree the following list of appointments to outside bodies to take effect on the date indicated, for the term of office indicated, or until successors are appointed:

Outside body	Member(s)	Term of Office	Date Appointment to take effect
Central London Forward	Cllr Kaya Comer-Schwartz Cllr Asima Shaikh	Remaining term until May 2022	May 2021
Dame Alice Owens	Cllr Kaya Comer-Schwartz	Remaining term until May 2022	May 2021
Lee Valley Regional Park Authority nomination	Cllr Janet Burgess	Four years	June 2021 Nomination.

**Councillor Sara Hyde
Chief Whip**

ANNUAL COUNCIL MEETING – 20 MAY 2021

APPOINTMENT OF INDEPENDENT PANEL MEMBERS FOR INDEPENDENT ADMISSION APPEAL PANELS AND REVIEW PANELS

(1) The following have been appointed to serve on Independent Admission Appeal Panels. These panels consider appeals against schools' decisions on admissions.

Rob Hull	John Coombes	Anthony Stoll
Isobel Bevan,	Carolyn Wagstaff	Susan Rowlands
Phil Stevens,	Robert Milne	Sandra Morgan McGovern
Simon Sheriff,	Ruth Grant Reeve	Sherron Alexander Beddington
Victoria Nzerbia	David Adams	Simon Dodds
Ashley Smith	Margie Agnew	James Stephenson
Naomi Greenwood	Joanna Atkin	Judith Richardson
Marilyn Berk	Veronica Hollender	Constantine Louis
Charlene Wilkinson	Orla Mac Sherry	Jane Airey
Karris Graham Moore	Janice Bailey	Andrew Balfour
Nikki Worcester	Jill McLaughlin	

(2) The following have been appointed to serve on Independent Review Panels. These panels review schools' decisions about exclusions.

Rob Hull	Anthony Stoll	Ruth Grant Reeve
David Adams	Simon Dodds	Ashley Smith
Margie Agnew	James Stephenson	Orla MacSherry
Jane Airey	Tim Archer	Martin Jermyn
Saul Heselden	Janice Bailey	Karris Graham Moore
Nikki Worcester	Andrew Balfour	Emma Weleminky-Smith
Jane Kilgannon	Abdi Garad	Sarah Amissah
Bryony Pryor	Robert Milne	Jill McLaughlin

Headteacher Panel Representatives:

Hannah Nemko	Dan Mc Inerney	Francis McDonald-Gonzalez
Sarah Beagley	Damien Parrot	Martha Braithwaite
Jenny Lewis	Jo Dibb	

(3) In accordance with regulations all panel members have been trained for the necessary requirements to serve on such panels.

(4) Each panel is comprised of three members. The council has appointed a pool of potential panel members to ensure that the timeline for convening panel hearings can be met.

Recommendation:

That the Council notes those appointed to serve on Independent Admission Appeal Panels and Review Panels